

OC-M 78-170
27 DEC 1978

MEMORANDUM FOR: Chief, Management & Assessment Staff, DDA

FROM :
Director of Communications

SUBJECT : Submission of New Communications Support
Requirements for FY 1981 through FY 1985 ☐

1. ☐ It is requested that FY 1981 through FY 1985 communications support requirements for the Directorate of Administration be forwarded to the Office of Communications (OC) by 8 December 1978. It is further requested that the requirements be submitted in Directorate priority order to ensure proper ranking of the requirements within the OC program.

2. ☐ The submission and programming of customer communications requirements will be handled in much the same manner as last year, with increased customer liaison and timely feedback of information concerning programming actions and approved levels resulting from program reviews. OC representatives are prepared to assist you and individual Office representatives with definition and statement of future communications requirements. The Systems Integration Staff, Engineering Division (OC-ED/SIS), is the focal point for discussion of FY 1981 through FY 1985 requirements. Within OC-ED/SIS, is designated the Systems Requirements Manager and will be the primary point of contact for Directorate and Office communications requirements coordinators.

3. ☐ Should additional information concerning this memorandum be required, please have members of your Staff contact Chief, OC-ED/SIS on non-Secure.